

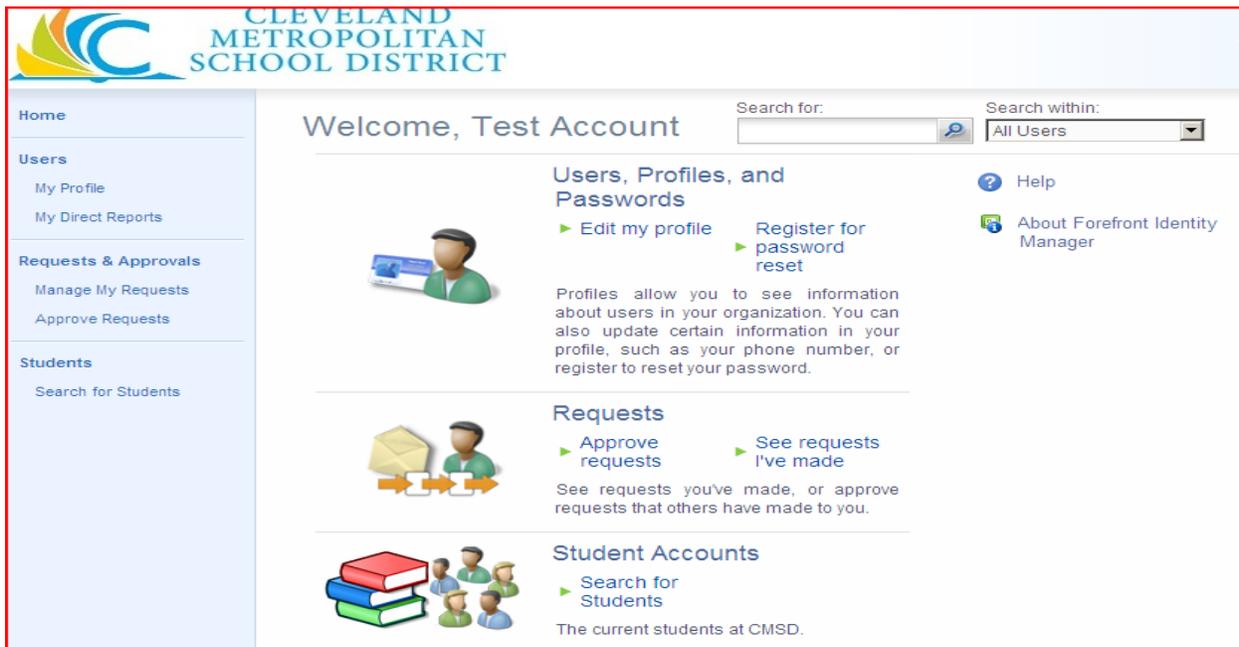
MIM: Guide to View Student Network Logon Information

This guide gives you step-by-step instructions to view any student's password. To access, click or paste the following MIM Portal address into your web browser:

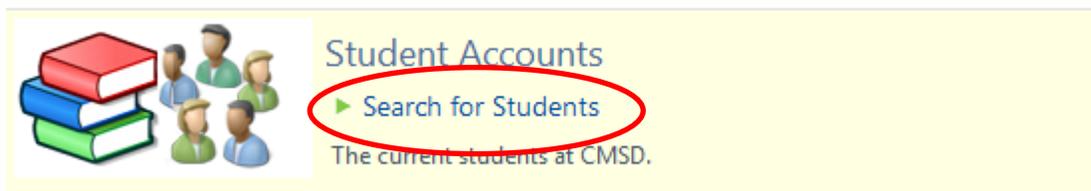
<http://mimportal/IdentityManagement/>

You must be logged onto the CMSD Network, to gain access.

Your Home page should look like the following:



To find information about students, Click "**Search for Students**":



This will take you to a page that has a list of students. By default, if you are assigned to a school it will show your students in your assigned school and default to “Students at My School(s)”.

CLEVELAND METROPOLITAN SCHOOL DISTRICT

Student

New Details Delete

Search for: Search within: **Students at My School(s)** Advanced Search

<input type="checkbox"/> Display Name ^	Account Name	Student ID	School Number	School Name	Grade Level	Home Room
<input type="checkbox"/> Aaron, Anthony	AaroAn001	209005970	297	Kenneth W. Clement Boys' Leadership Academy	04	104
<input type="checkbox"/> Abdul-Hakim, Abu Hurairah Shujaa'a Mun	AbduAb004	208174741	297	Kenneth W. Clement Boys' Leadership Academy	06	207
<input type="checkbox"/> Abdul-Haqq III, Muhammad A	AbduMu001	209005828	297	Kenneth W. Clement Boys' Leadership Academy	07	203
<input type="checkbox"/> Abdul-Haqq, Yusif Siddiq	AbduYu001	209005830	297	Kenneth W. Clement Boys' Leadership Academy	06	207
<input type="checkbox"/> Abdullah-Mutakabbir, Kareem Ibn-Muhammad	AbduKa001	209041991	297	Kenneth W. Clement Boys' Leadership Academy	KG	101
<input type="checkbox"/> Adams JR, Christopher James	AdamCh001	208100152	297	Kenneth W. Clement Boys' Leadership Academy	07	203

Find the student you need, and click on their name to view additional sets (tabs) of information:

Anthony Aaron

General **Student Info** School Info [More information](#)

Display Name:

First Name:

Middle Name:

Last Name:

Account Name:
Student's log on name

Domain:

E-mail:

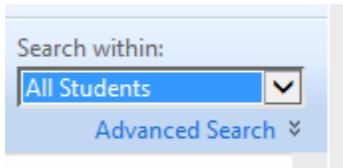
Advanced Search Filters (Searching by School Number, Homeroom, Grade, etc.)

The advanced search options will allow you to filter on many attributes related to students. We have included an example of the most common search to help demonstrate how to use the advanced search filters.

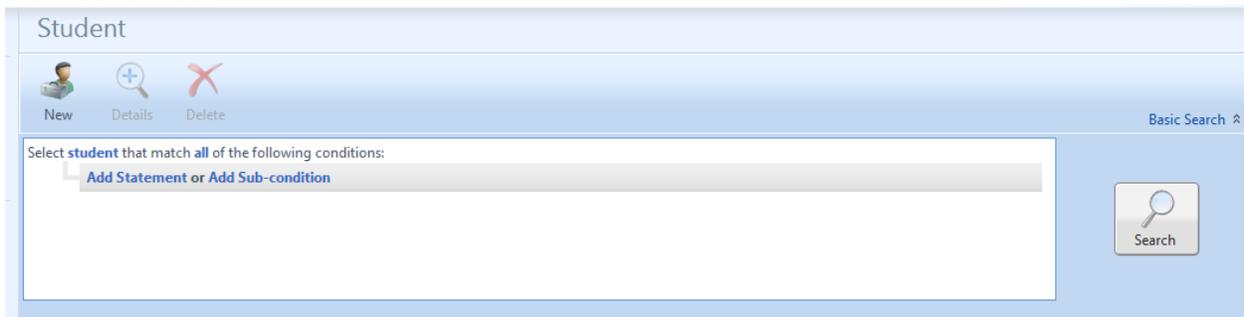
1. Choose All Students:



2. Click "Advanced Search" below that



3. The advanced search filter appears by default, no settings:

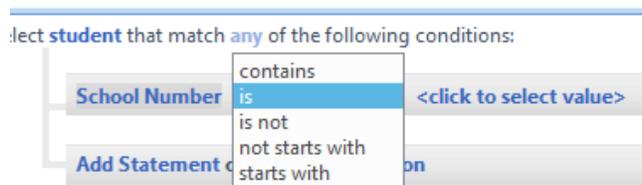


Note: if you had previously typed something in the basic search dialog box, this may not be empty but full of pre-filled filters, as shown below:

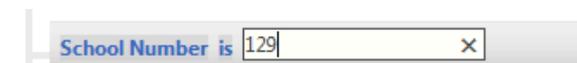


You can edit the filters already filled in, but it may be easier to simply clear out the search dialog and start from the beginning.

- Set the operand: We know we want to look for school 129, so we leave the default, “**is**”. You have the option to choose any of the operands.



- Enter a School Number you for your search, ours is 129 (1st condition):

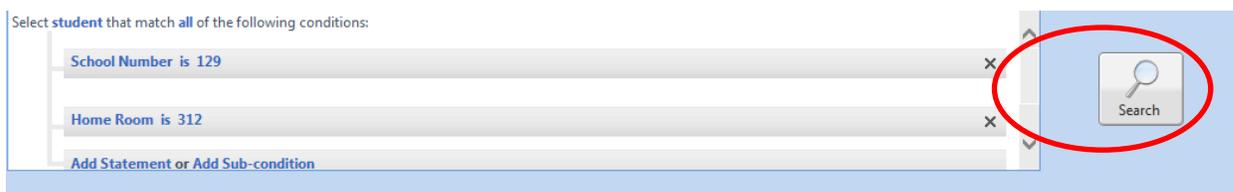


- Add a 2nd condition, using the attribute “Home Room”; let’s search for everyone in Home Room 312 from school 129:



Optional – you can search by “School Name” instead.

- Click Search:



<input type="checkbox"/> Display Name ^	Account Name	Student ID	School Number	School Name
<input type="checkbox"/> ALeah N Gatson	GATSAL001	207663862	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Alonzanae Norton	NORTAL001	207655614	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Alysia L Barnett	BarnAl004	207627947	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Ariel N Jordan	JORDAR001	207661355	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Deaundra L Toland	TolaDe001	207563558	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Dejanee Antionette Cammon	CammDe003	209014849	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Denautica Shawnte Triplett	TRIPDE002	207665857	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Deon L Whittsette	WHITDE020	207612745	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Eric Marcus West	WESTER001	207652372	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Iris M Harris	HarrIr002	207631898	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Isabel JauitaSamano Thompkins	ThomIs004	207479697	129	John Adams Ninth Grade Academy
<input type="checkbox"/> Isaiah Trevell Turner	TurnIs001	207604920	129	John Adams Ninth Grade Academy

Selected Items: 35 items total Page 1 of 2

You will find this to be a great tool for finding all the students you need quickly!

For Assistance: Call CMSD Service Desk: 216-838-0440; or use the self-service ticket system <https://servicedelivery.clevelandmetroschools.org/>